

# Helm Safety Manager™



As a safety officer there are seemingly endless amounts of information to manage with your safety management system (SMS). Incidents and subsequent investigations, root cause analyses, corrective actions, and action items all have to be organized, documented and tracked through to completion. The growing list of compliance requirements from the ISM, ISO, EPDES, Coast Guard, AWO, and EPA need to be consistently updated and applied to every vessel in your fleet. Records of inspections for each vessel, that have their own lists of actions, need to be captured and managed as well. And lastly, drills and safety meetings need to be prepared, documented and dispersed, as well as near miss reports, which require tracking, in-depth analysis and communication to your stakeholders. But it's not just about staying compliant it's about keeping your crews safe.

Helm Safety Manager™ is designed to free up your time and increase safety by managing the details of your SMS for you, including insurance claims when incidents

do occur. For investigations, all documents, files and details are stored in Helm's database along with root causes, near miss reports and corrective actions for ease of access and analysis. Helm also prepares safety drills, meetings and inspections with reminders, so that training stays up to date, common errors are reduced, and your crews stay safer.

For compliance management, Helm has you covered – even with changing regulations. Helm's flexible inspection form manager lets you create customized checklists and identify which regulations each item complies with. So you'll never be without an inspection list to check for full compliance and you'll be able to close the loop on non-conformities.

So, if you're looking to stay compliant and manage your SMS efficiently, Helm is the safest bet.

**BENEFITS:**

- Reduce time spent managing your SMS
- Track and prove full regulatory compliance
- Reduce frequency and severity of incidents through in-depth analysis
- Ensure full accountability through action items and reminders
- Effectively communicate incident information to crew, staff and outside stakeholders

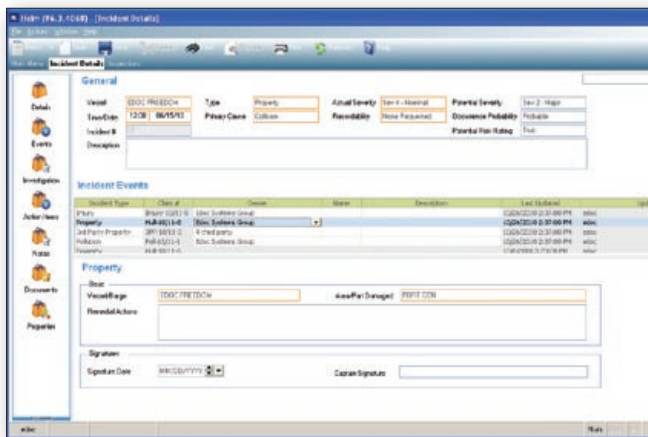
**FEATURES:**

- Inspections and Audit Tracking/Management
  - Create independent inspection checklists to fulfill any internal or external requirements
  - Effectively manage corrective actions and action items
  - Ensure that all vessels are visited regularly by safety staff
- Drills and Safety Meeting Tracking/Management
  - Send new meeting agenda items to vessels based on recent incidents or analysis
  - Track drill participation and participants
  - Send and receive reminders for drills, meetings and inspections
- Investigation Management
  - Manage root cause analysis
  - Manage corrective actions, both recommended and actual

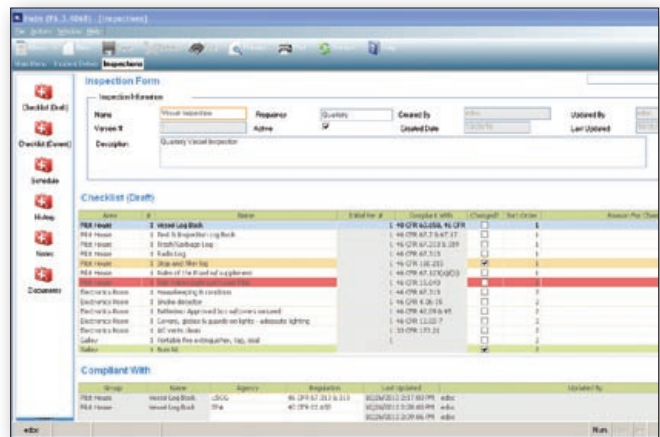
- Incident Reporting
  - Track all details before, during and after incidents
  - Manage reporting to external agencies/stakeholders
- Claims Management
  - Track expenses, loss payments, reserves and policy deductibles
  - Send claim reminders for all claim-related concerns
- Track Training and Testing
  - Track by schedule or based on length of cargo exposure
- Reporting
  - Report injuries, rewards, property damage, vessel inspections, boat record (safety meetings and drills), dangerous cargo handling
  - Claim summaries for expenses, exposure and liability, payments, employees, vessels, etc
  - Policy reporting and summaries for number and cost of incidents under a policy along with AALW accounting

**MINIMUM TECHNICAL REQUIREMENTS:**

- Designed for desktop environment with a Microsoft SQL server database back-end
- Windows XP or Windows 7 OS
- MS SQL Server 2008 R2 (if run in a Terminal or Citrix environment. Helm will also run in Server 2003 & 2008 64bit environment)



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